

From

The Principal,  
B.K.N Govt. Polytechnic,  
Narnaul

To

1. M/s
2. M/s
3. M/s

Enquiry No. : BKNGP/Q/

Dated:-

Subject: - Quotation for .....as given below

The Quotation in sealed cover superscripted as quotation for below mentioned materials are invited by the undersigned. The quotation should be handed over personally to the committee. These quotations are circumscribed by the following terms and conditions

- 1) The Material mentioned in Sr, no. ....and ..... should be supplied within ..... days on receipt of the supply order.
- 2) The rates quoted should be for brand item.
- 3) Any taxes, if applicable should be mentioned separately.

Sr. No	Description of material	Quantity

Principal,  
B.K.N Govt. Polytechnic,  
Narnaul